



enterprise europe



*Business Support on Your Doorstep*

# Enterprise Europe Network Network Tools – an Overview

Decentralised training for newcomers

Timișoara, 22 April 2015



# Plan of the session


- Communication tool: EEN intranet and forums
- The Partnering Opportunities Database (POD)
- Achievements
- Events

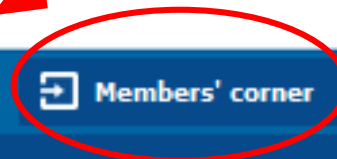
[een.ec.europa.eu](http://een.ec.europa.eu)





# ENTERPRISE EUROPE NETWORK

 **Members' corner**



European Commission ▶ Enterprise Europe Network

[Home](#) [About](#) [Services](#) [Events](#) [News & Media](#) [Sector Groups](#)

## Welcome to the Network

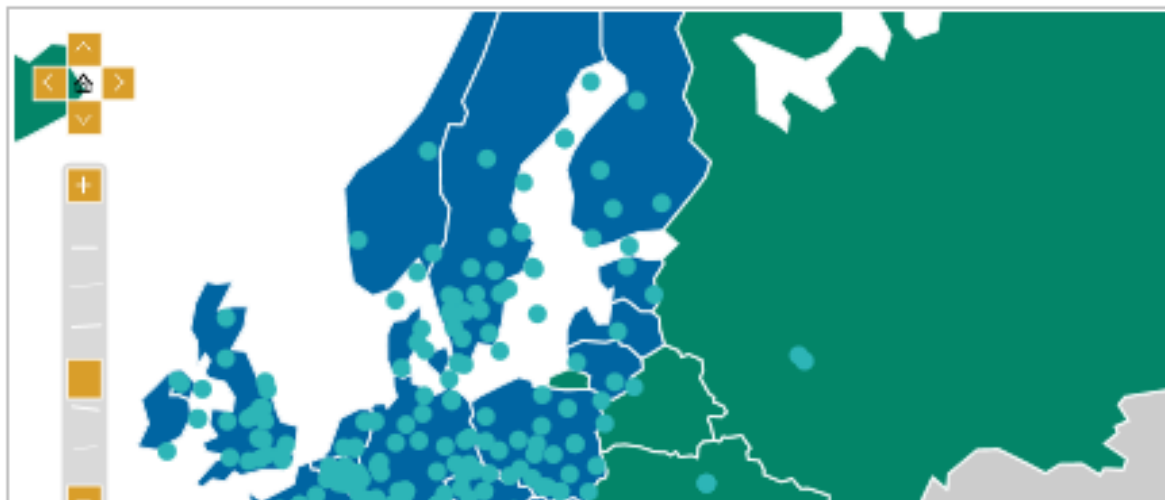
Opening doors for European SMEs that want to grow



Business Support on Your Doorstep


The Network helps small and medium-sized enterprises (SMEs) make the most of business opportunities in the EU and beyond. Have a look at the many services offered free of charge by around 600 member organisations, including chambers of commerce and industry, technology centres, universities and development agencies.


Use our map to find the branch closest to you: our doors are open!

### Latest partnering opportunities

[Register](#) to receive free email alerts containing newly published profiles and events

2015-04-22  **Spain**  
Spanish company manufacturing aerosol, toiletries and perfume products is looking for commercial agents or distributors.

2015-04-22  **Slovenia**  
Common Information Model (CIM) based integration platform for electric utilities, enhancing electric energy distribution efficiency, communication and control.

2015-04-22  **Slovenia**

## Communication tool: EEN intranet and forums

- EEN intranet including Circular Notes
- Mailbox
- Forums



### Latest news

#### Guide for SME Advisers on REACH, CLP and BPR



What every adviser from Enterprise Europe Network needs to know and check on EU chemicals management rules.

#### Recipes for campaign success



Making a campaign a real success involves planning, preparation and perseverance! Read how to reach and connect to your audience.

#### Plunging into new markets



Swedish SME Dala Tekniska turned to the Enterprise Europe Network for help in finding Icelandic distributors for its patented rescue equipment.

### Latest circular notes

#### Overview of 2014 good practices



Overall results of the assessment are shared with the Network and are available in Annex I.

#### Changes to forums



Following the Network renewal, there are some changes and technical issues in the messaging and forums system.

#### Annual Guidance Note 2015



This key document sets the priorities for the Enterprise Europe Network in the first year of its new period of operations.

[+ More circular notes](#)

2015-03-10 United Kingdom

Welcome to the new Network!

0:00 / 1:48 YouTube

### Latest Tweets

#### Tweets

H2020EfficientEnergy

9 Mar



# ENTERPRISE EUROPE NETWORK INTRANET

Public Logout

European Commission > Enterprise Europe Network > Home

- Enterprise Europe Network
- Manage your contract
- Promote the Network
- Help your clients
- Share your know-how
- Events & training
- News & notes

## Contact in the Network

Find a directory for people in the Enterprise Europe Network



Use the [simple search](#) to search by name and/or organisation.

Use the [advanced search](#) to look for someone with specific competences, expertise and/or language skills.

Contact a [Business Cooperation Centre in a third country](#).

Contact the [IT Helpdesk](#).



**Darina Botsova**

Executive Agency for Small and Medium Enterprises

Forums & mail

Partnering tools



## Calendar

Calendar of upcoming trainings and events



23 April: POD: internal reviewers – train the trainer [Deadline extended](#)

27-28 May: Enterprise Europe Network IT Platform – Train the trainer [Register by 4 May](#)

8-9-10 June: Enterprise Europe Network 2015 Launch Conference, Brussels. [Read more](#)

## Latest partnering opportunities

2015-04-22 Sweden

Swedish company specialized in designing and producing interior for stores is looking for retailer/agent in Europe

2015-04-22 Turkey

A Turkish company from Antalya specialized in producing and also distributing various types of fruit, vegetable and flower seeds and fertilizers looks for trade intermediaries for its products from all partner countries

2015-04-22 Israel

Selective Electro Dialysis (SED) for nitrate removal from ground water- unique and proven. Nitrate

## News

on the way

## Latest circular notes

Launch Conference 2015 - registration



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**Darina Botsova**   
Executive Agency for Small and Medium Enterprises

- Forums & mail
- Partnering tools

Search

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## News

News on the way

## Latest circular notes

Enterprise Europe Network 2015 Launch Conference 2015 – registration



# Profiles

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## ENTERPRISE EUROPE NETWORK

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**Network**

**Forums**

**Partnering**

**Logout**

[Partnering Home](#)

[Events ▾](#)

[Profiles ▾](#)

[Network ▾](#)

[Reporting ▾](#)

[User Guide](#)

Jean-François Le Roux (lerouje)

## Profile Simple Search



**Search:**   Any word  All words Compact View ▾

**Profile type(s):**

- Business Offer
- Business Request
- Research & Development Request

**Profile country of origin:**

Albania, Republic of  
Armenia  
Austria  
Belgium  
Bosnia and Herzegovin:  
Brazil, Federative Repu

**Client requested:**

Albania, Republic of  
Armenia  
Austria  
Belgium  
Bosnia and Herzegovin:  
Brazil, Federative Repu

**Technology keywords:**

Technology keywords



**Market keywords:**

Market keywords



**NACE keywords:**

NACE keywords

# Achievements



## ENTERPRISE EUROPE NETWORK

European Commission ▶ Enterprise Europe Network ▶ Partnering ▶ My Achievements

Network Forums Partnering Logout

Partnering Home Events ▾ Profiles ▾ Network ▾ User Guide

### General

- My Profiles
- My Expired Profiles
- Reassign Profiles
- Review Profiles
- My Internal Review Statistics

### Create New...

- Business Offer
- Business Request
- Technology Offer
- Technology Request
- Research Dev. Request

### Profile Dissemination

- Profile Queries
- Partner Widget
- POD Web Service
- + Client

### EOI

- My EOIs
- EOIs Received

### Achievements

- New
- PA Technology
- PA Business
- PA Research
- ASO
- My Achievements

### Profile Search

- Simple Search
- Advanced Search

# Events



## ENTERPRISE EUROPE NETWORK

European Commission > Enterprise Europe Network > Partnering > Partnering Home

Network

Forums

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Events

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Network

Reporting

User Guide

### Events

- New
- My Events
- Coorganised Events
- Reassign All Events
- Review Events
- Events Calendar
- Registered Events
- Search Events

### Events Dissemination

- Event Queries

Darina Botsova (botsoda)

## Get Help

Merlin has a 3 level help system:

### User Guide

From anywhere in Merlin click the "User Guide" help button for general information and guidance and to download the guide in PDF format.

### Page Help

Where relevant, Merlin pages contain a "Help" button which opens page-specific guidelines.

## Get in Touch

We always appreciate feedback, suggestions for new features and ideas for improvement from our users.

### Suggestions for improvement

Contact your champion, who will compile all the information and send it to the Enterprise Europe Network.

Additionally, the forums are a great place to discuss Merlin and possible

Partnering menu above.

**Note: Actions available in the menu are dependent on your user rights and some may not be visible to all users.**

**Partnering Home** - Return to this homepage at any time.

**Events** - Create, manage and search **events**, and create and manage **event queries**.








**Profiles**

# Instead of conclusion...

## Code of Conduct



# Helpful documents

- Code of Conduct  Adobe Acrobat Document
- Graphic Charter  Adobe Acrobat Document
- IT Platform Client User Guide  Adobe Acrobat Document
- Guide to Partnership Process *(under revision)*  Adobe Acrobat Document
- Partnership Agreement Guidelines  Adobe Acrobat Document
- Profile Drafting Guidelines  Adobe Acrobat Document
- How to use the Events Database  Adobe Acrobat Document



Business Support on Your Doorstep

# Contact

Darina Botsova, Project Advisor

**EASME**

**Unit A.1.1 Monitoring and Evaluation**

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Good luck!